

- MENDELU
- Department of Scientific
- and Pedagogical
- Information and Services

## **Bibliographic citations of specific documents according to standard ISO 690**

Patterns and examples of bibliographical citations are created in accordance with the international standard ISO 690: 2010. Information and documentation - Guidelines for bibliographic references and citations to information resources.

Note – **Compulsory data** are **marked bold** in all citations patterns.

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## Cartographic documents

Cartographic documents are cited similarly as monograph publications, but they contain more data. The general principles of citing cartographic documents are:

- The role of **creator** can be labeled with terms such as: "from", "cartographer", "compiled", "suggested", etc. The name of a person, who is the main creator of the map, should be quoted, even if it is not directly prominent on the map.
- We should quote the **Serial title** in case the document has been published as part of a serial. It should appear as it appears in the primary document.
- One of the compulsory data is the **Scale of the map**, which is usually found on the map. If the scale is not specified, it is possible to write "scale not specified", "scale cannot be determined", etc.
- For maps, charts, and plans, the size is specified as the **height** followed by the **width** in millimeters (measured inside the map frame line).

### Whole map

**Creator(s).** *Title: Subtitle of map.* Other title. **Scale.** **Edition.** Other creator(s). **Place: Publisher, Year of publication.** Size. **Series title.** **Standard identifier.** Additional information.

*Great Britain: Midlands, The North; Lake District and Borders.* 1:400 000. 13. éd. Clermont-Ferrand: Michelin, 1996. Michelin; 402. Carte routiere et touristique. ISBN 2-06-700402-6.

### Map as a contribution

**Creator(s) of map.** **Title of map:** Subtitle. Other title. **Scale.** Size. **In: Creator(s) of publication.** **Title of publication:** *Subtitle.* Other title. **Edition.** Other creator(s). **Place: Publisher, Year of publication, Range of pages.** **Series title.** **Standard identifier.** Additional information.

Map of European Union Member States as of 1 January 2007. Scale not specified. In: RUSSO, Michael V. *Environmental management: readings and cases.* 2nd ed. Los Angeles: Sage Publications, ©2008, p. 135. ISBN 978-1-4129-5849-3.

## Graphic works

The general principles of citing graphic works are:

- The citation should include the **names of all creators** involved in the creation of visual material, including their roles depicted in the primary document. For example: pinxit (painter), sculpsit (engraver).
- In case the graphic work is a part of an exhibition, it is necessary to write the **Place of storage** with preposition „At:“.
- In case the **Location** is important to identify a graphic work (storage in a library or in a repository), this data is written in the bibliographic citation at the end. We can also write the inventory or registration number of the work.

### Separate graphic work

**Creator of picture. Title of picture: Subtitle [Alternative title] [media type/technique].** Other creator. Size. **Place of storage, Year of creation.** Location. Additional information.

REMBRANDT. *The Nightwatch* [The Company of Captain Franse Banning Cocq and Willem van Ruytenburch] [oil painting]. 363 x 437 cm. At: Rijks Museum in Amsterdam, 1642.

### Graphic work in book

**Creator of picture. Title of picture: Subtitle [Alternative title] [media type/technique].** Other creator. Size. **Year of creation. In: Creator(s) of publication. Title of publication.** Other title. **Edition.** Other creator(s). **Place: Publisher, Year of publication, Range of pages. Series title. Standard identifier.** Additional information.

DELACROIX, Eugène. Krveprolití na chiu [oil painting]. 1824. In: PIJOAN, José. *Dějiny umění 8*. Vyd. 4. Praha: Knižní klub, 2000, p. 182. ISBN 80-242-0216-6.

## Patents, Utility models

The general principles of citing these documents are:

- The **order of elements**, with the exception for the Date, is the **same** as an **issue of journal**.
  - The first element of the bibliographic citation is the Name of the owner(s) or applicant(s). We should continue with the Title of the patent, Name of country or its code, Document type and Patent number. Then we should follow with the Grant Date.
- We can also write other additional information, such as Classification.

**Name of the owner(s) or applicant(s).** *Title*. Other title. Inventor. **State or code.** **Document type and its number.** **Grant Date.** Available from: URL. Additional information.

MENDELOVA UNIVERZITA V BRNĚ. *Device for producing wood-based boards with enhanced density profile*. Inventors: Petr KLÍMEK a Rupert WIMMER. Česká republika. Patent CZ 305267 B6. Grant Date 29. 5. 2015. Available from:

<https://isdv.upv.cz/doc/FullFiles/Patents/FullDocuments/305/305267.pdf>

CROW, Daniel N. et al. *User interface for presenting media information*. United States. Patent US8196043B2. Grant Date 2012-06-05. Available from:

<https://patents.google.com/patent/US8196043B2/en>

## Standards

The essential elements of the bibliographic citations are the **Series title and its number**. Similarly, we can cite research reports and similar documents published in series.

**Series and number of the standard.** *Title of standard*. Other title. **Place: Publisher, Year of publication**, number of pages. Reference number. Additional information.

INTERNATIONAL STANDARD ISO 690:2010. *Information and documentation — Guidelines for bibliographic references and citations to information resources*. Geneva: International Organization for Standardization, 2010. Reference number ISO 690:2010(E).

## Television and radio broadcasting

The first element of the bibliographic citation is the creator of a programme, in case we know him/her. Otherwise we start with the Title of programme and continue with the Name of director (TV programme). The last element of the bibliographic citation is the Date and time of broadcast, we should write it in the section Additional information.

### Television / radio broadcasting - the entire programme

This is bibliographic citation for separate programmes, which are not the part of any continuous series.

**Creator(s). Title of programme: Subtitle [media type].** Other creator(s). **Country of production\*, Year of publication\*\*.** **Name of TV station, broadcast date in the country of production.** Available from: URL. Additional information.

\* compulsory data for taken over programmes

\*\* compulsory data for taken over programmes or programmes shot in another year (than the broadcast date)

*BBC London* [News]. United Kingdom, 2020. BBC One, 24/04/2020, 18:30. Available from: <https://www.bbc.co.uk/programmes/m000hk6s>

KUNC, Václav a Jiří Diarmaid NOVÁK. *Národní klenoty: Lednicko-valtický areál – zářící drahokam* [document]. Director Jiří Diarmaid Novák. Czech Republic, 2013. ČT2, 31/01/2013, 21:00.

## Television broadcasting – episode, part of programme

This is bibliographic citation for non-separate programmes, which are the part of continuous series. We should also write the Number of episode and its Title.

**Creator(s). Title of the series: Subtitle. Number of episode, Title of episode [media type].** Other creator(s). **Country of production\*, Year of publication\*\*.** **Name of TV station, broadcast date in the country of production.** Available from: URL. Additional information.

\* compulsory data for taken over programmes

\*\* compulsory data for taken over programmes or programmes shot in another year (than the broadcast date)

BARRON, Fred and Penny CROFT. *My Family*. Episode 1, The Serpent's Tooth [sitcom]. Directed by Baz TAYLOR et al. United Kingdom, 2000. BBC One, 24/04/2020, 20:00. Available from: <https://www.bbc.co.uk/programmes/p00bzd7c>

## Radio broadcasting – contribution, part of programme

Each part of the programme should be cited as a contribution, even though they are element of the larger part. Unlike the episodes of a series, these contributions are created gradually.

**Creator(s). Title of the contribution. In: Title of the programme: Subtitle [media type].** Other creator(s). **Country of production\*, Year of publication\*\*.** **Name of radio station, broadcast date in the country of production.** Available from: URL. Additional information.

\* compulsory data for taken over programmes

\*\* compulsory data for taken over programmes or programmes shot in another year (than the broadcast date)

FERRAND, Franck. Le Prince Eugène, ennemi de Louis XIV. In: *Au coeur de l'histoire* [podcast]. France, 2017. Europe 1, 10/05/2017, 14:00. Available from: <https://www.europe1.fr/emissions/Au-coeur-de-l-histoire/acdh-lintegrale-le-prince-eugene-ennemi-de-louis-xiv-10052017-3326114>

## Movies

The general principles of citing these documents are:

- Movies are made by a lot of people, so the first element of the bibliographic citation is the **Movie title**. We should follow with the **name of director**. In case we know that the intellectual responsibility of the whole movie belongs to other person, we should use his/her name, for example the **author of literary masterpiece**.
- We should use the **Movie title known in our country** and into the square brackets we should write the official title.
- We can also write the **length of the film, link for the free digital version** (YouTube), etc. into the Additional information.

**Movie title** [official title] [media type]. **Director. Country of production, Year of production.**  
Additional information.

*The Troops of St. Tropez* [Le Gendarme de Saint-Tropez] [movie]. Director Jean GIRAULT.  
France / Italy, 1964. Length 95 minutes.

## Used resources

INTERNATIONAL STANDARD ISO 690:2010. *Information and documentation — Guidelines for bibliographic references and citations to information resources*. Geneva: International Organization for Standardization, 2010. Reference number ISO 690:2010(E).

BIERNÁTOVÁ, Olga a Jan SKŮPA. *Bibliografické odkazy a citace dokumentů dle ČSN ISO 690 (01 0197) platné od 1. dubna 2011*. Brno, 2011. 27 p. Available from: <https://www.citace.com/CSN-ISO-690.pdf>. In cooperation with portal Citace.com.

KRATOCHVÍL, Jiří et al. *Metodika tvorby bibliografických citací*. 2 ed. Elportál, Brno: Masarykova univerzita, 2011. ISSN 1802-128X. Available from: [https://is.muni.cz/do/rect/el/estud/prif/ps11/metodika/web/ebook\\_citace\\_2011.html](https://is.muni.cz/do/rect/el/estud/prif/ps11/metodika/web/ebook_citace_2011.html). Interactive tutorials in Czech.

ŘEHŮŘKOVÁ, Markéta a Vanda GŘEŠÁKOVÁ. *Bibliografické odkazy a citace informačních zdrojů*. Brno: e:Citace, 2012. Available from: [http://ecitace.knihovna.cz/soubory/Metodicky\\_material\\_2.pdf](http://ecitace.knihovna.cz/soubory/Metodicky_material_2.pdf)

FIRSTOVÁ, Zdeňka. *Nová citační norma ČSN ISO 690:2011 – Bibliografické citace* [online]. 2011, Updated 2020 [cit. 2020-04-15]. Available from: [www.iso690.zcu.cz](http://www.iso690.zcu.cz)