MENDELU
Department of Scientific
and Pedagogical
Information and Services

Citation style of Mendel University in Brno or the Library Recommends

Version 3

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Department of Scientific and Pedagogical Information and Services
Mendel University in Brno

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The Library Recommends – citation style of Mendel University in Brno

The Library Recommends citation style of Mendel University in Brno was created for the needs of students and academics of the university. The creator of the citation style is the MENDELU Library.

Basic features of the *Library Recommends* citation style

- The entry of the author's name is always in inverted order (surname, first name). Surnames are written in versals (i.e. capital letters): SURNAME, first name:
- If the source has more than one author, the individual authors are separated in the full bibliographic reference by a semicolon, e.g. KOCUROVÁ, Tamara; HAMPEL, David. In the in-text citation, the surnames of the authors of one source are separated by a comma: (Kocurová, Hampel, 2020).
- If a source has one to three authors, all authors are listed. In the case of four or more authors, only the name of the first author is entered and the abbreviation "et al." is added.[1]
- The last author listed in the bibliographic reference is followed by a period as a separator and the year of publication of the cited source.
- For in-text citation the so-called Harvard method is used, where the author's surname and the year of publication of the cited source are written in round brackets.
- The title of the cited source is in italics (in the case of citing a chapter in a book, the title of the book is in italics, not the chapter; in the case of an article, the title of the journal is in italics, not the article).
- When citing a journal article the details are given in the following format: year(number), range of pages. The range of pages is written without the abbreviation "p".
- The DOI is written in the form of a complete URL link including the prefix https://doi.org/.

[1] Abbreviation taken from Latin: *et alii* , corresponding to English "and others". This abbreviation can be used in both Czech and English documents.

In-text citation – the Harvard method

When referencing in the text (in-text citation), the so-called Harvard method *(author-date*) is used, i.e. the author's surname and year of publication are in round brackets, e.g. (Klaban, 2011). Unlike a full bibliographic reference in a reference list, the author's surname is written in regular type, not in versal. In addition to the surname and year of publication, direct quotations should also include the page or range of pages on which the quoted idea is presented. In the case of indirect quotations (paraphrases) it is not always necessary to indicate the pages, but it is often appropriate because it makes it easier to trace the cited idea in larger units.

If the author's name appears in the text, only the year of publication and the page or range of pages cited are given in brackets. If multiple sources are cited within a single round brackets, they are separated by a semicolon, e.g. (Gliessman, 2015; Vandermeer, Perfecto, 2018). Surnames of authors of one work are separated by a comma: (Vandermeer, Perfecto, 2018).

Elements of bibliographic reference

Author

- The name of the author is given in the format: SURNAME, first name. The surname of the author is written in versals (capital letters). If the cited source has multiple authors, they are separated by semicolons: SURNAME, name; SURNAME, name; SURNAME, name.
- A full stop is used as a separator after the last cited author, followed by the year of publication of the cited work.
- The names of all authors shall be included up to the number of three. In the case of four or more authors, only the first author is listed, followed by the abbreviation "et al.".
- In the references in the text, only the author's surname is given - besides the year of publication -; capital letters are not used here. If a source has multiple authors, it is separated by a comma: (Surname, Surname, Year). The rule of four or more authors applies here as well.
- The entry of the first name follows the source cited. If the author's first name is spelled out in the source, it is written in the same (i.e. spelled out) form in the bibliographic reference. If the author has an abbreviated first name in the document, i.e. only an initial, it is written in this form in the bibliographic reference. The full form of the first name is not traceable in other sources.

- The position of author may include not only the author but also the editor (typically in the case of collections).
  The abbreviation "(ed.)" is added after the editor's name in round brackets. When citing English-language sources, a distinction is made between singular and plural - if there are multiple editors, the abbreviation "(eds.)" is given.
- The author of the work may not only be a person, but also a corporation (organization). In such a case, the name of the organisation, e.g. MENDEL UNIVERSITY IN BRNO, is given in the citation in the position of the author.
- If the cited source does not have an author, the author is omitted from the bibliographic reference and the title of the work is placed at the beginning of the citation, followed by the year of publication. The abbreviated title and year of publication shall be used in the reference in the text. If the cited source explicitly identifies the author as anonymous, etc., the abbreviation "Anon." is used in place of the author's name in the citation.

Year

- The year of publication of the cited source is given in the bibliographic reference after the names of the authors of the work.
- If the year of publication is obviously incorrect, the correction is given in square brackets: [2001].
- If the year of publication is not given in the cited source, it can be found in other sources or estimated; it is then also given in square brackets in the citation.
- If the year of publication is not given in the cited source or cannot be found in other sources, the abbreviation “s. a.” is used instead of the year of publication in square brackets: [s. a.].[2]

Title

- The full title including any subtitle shall be given.
- The subtitle is written in the form: Title: Capitalized subtitle.
- The title and subtitle shall be in italics. If a book chapter or a paper in a collection is cited, the title of the chapter or paper is not italicized, but the title of the entire book or collection or the title of the parent document. Similarly, when citing a journal article, the title of the journal will be italicized, not the title of the article.

Place of publication

- The place of publication shall be entered as indicated in the source cited.

[2] Abbreviation taken from Latin: *sine annō* (corresponding to the Czech "without a year").

- If it is a lesser-known city or a name that refers to more than one place, additional information in the form of the state, province, region, etc., is given in round brackets: e.g. London (Ontario).
- In the case of multiple places of publication, only the first or most important of these is given, or - in the case of a source with multiple publishers - the one belonging to the publisher cited.

Publisher

- The place of publication and the publisher are separated by a colon: Place of publication Publisher
- Publisher means the organisation or person responsible for publishing the resource.
- If the source has more than one publisher, only one of them is indicated. In the case of multiple publishers, care should be taken to ensure that the ISBN given in the citation corresponds to the publisher cited.

Volume and number

- It is given in the case of citations of journal articles or citations of an entire issue of a journal. The year is given first, followed by the journal number in round brackets; there is no space between the year and the number bracket: year(number).

Range of pages

- The range of pages is given in the citation of the article, book chapter or paper in the conference proceedings.
- No abbreviation is used before the number of pages - neither the Czech "s." nor the English "p".

Identifier

ISBN/eISBN (International Standard Book Number)

- A unique book identifier that allows unambiguous tracking of the cited source.
- Different editions and different formats (hardback, paperback, etc.) of the same title have different ISBNs.
- Electronic books are assigned an eISBN, which can also be found under alternative designations: "ISBN (online)", "ISBN (ebook)", etc.

ISSN/eISSN (International Standard Serial Number)

- Unique identifier of periodical publications, which allows unambiguous tracking of the cited periodical.
- Electronic journals are assigned an eISBN, which can also be found under alternative designations: "ISSN (online)", "online ISSN", etc.

DOI (Digital Object Identifier)

- A unique and permanent identifier of a digital object that is accessible via digital networks (in layman's terms, the Internet). This identifier is usually found in e-articles, e-books, e-learning publications, online images, tables, data, etc.
- The DOI is written in its full form as a URL link including the prefix https://doi.org/, for example https://doi.org/10.1079/9781786394811.0177.
- If the cited source has a DOI, this is given priority over other available URLs.

Access to electronic resources

- When referencing electronic resources, the DOI is preferably used in the form of a URL link including the prefix https://doi.org/.
- If the source does not have a DOI, another available URL should be used, but it should not contain search queries[3] or unnecessary elements such as the language designation. The goal is to provide a URL that allows others to access the cited content repeatedly. This is why links to internal, non-publicly accessible repositories that require login (authentication) are generally not provided.

Types of sources

In addition to the general principles of citation style described above, the type of source cited also influences the final form of the bibliographic reference. In other words, different information is used when creating a bibliographic reference for a book and different information is used when citing a law. The following section therefore provides diagrams and examples of citations for each type of source. Mandatory data are highlighted in bold, optional data are shown without highlighting.[4]

[3] The URL containing the search query may not lead directly to the cited source, but only to a record of it, and there is a risk that it will not work if used again.

[4] Due to the large number of different types of sources and situations that can arise when writing professional texts, it is not realistic for this guide to cover them all. When citing sources that are not addressed in the guide, we recommend considering which of the provided templates is most appropriate for a given type of document

Book

Author. Year. *Title of the publication: Subtitle.* Place of publication: publisher. Edition, edition number.[5] **ISBN.[6]**

Reference examples

PIRES, Ana et al. 2019. *Sustainable Solid Waste Collection and Management*. Cham: Springer. ISBN 978-3-319-93199-9.

AHMAD, Latief; NABI, Firasath. 2021. *Agriculture 5.0: Artificial intelligence, IoT and Machine Learning*. Boca Raton: CRC Press. ISBN 978-0-367-64608-0.

Electronic book (e-book)

E-book available online

Author. Year. *Title of the publication: Subtitle.* Place of publication: publisher. Edition, edition number. **ISBN.[7] DOI[8] or URL**

Reference examples

BENKEBLIA, Noureddine (ed.). 2023. *Climate Change and Agriculture: Perspectives, Sustainability and Resilience*. Chichester (UK): John Wiley & Sons. ISBN 9781119789789. https://doi.org/10.1002/9781119789789

OECD. 2016. *Evolving Agricultural Policies and Markets: Implications for Multilateral Trade Reform*. Paris: OECD Publishing. ISBN 9789264264991. https://doi.org/10.1787/9789264264991-en

Annex 1 shows where to look for each element of a bibliographic reference of an e-book.

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and then applying it. It should also be taken into account that citation managers may not have implemented templates for all the types of sources discussed here.

[5] Information about the edition and volume number within the edition is not available for all books, so it is given only for sources for which the information about the edition is known and significant, or it is customary to mention it in the context of the field.

[6] Indicate the ISBN applicable to the edition and the form of the book (hardback, paperback, etc.).

[7] The ISBN valid for the electronic version of the book is given. This data can be found under various designations: ISBN (online), ISBN (ebook), eISBN, etc.

[8] If the cited source has a DOI, this is given priority over other available URLs. The DOI is given in the format https://doi.org/..

Book in e-reader format

Author. Year. *Title of the publication: Subtitle* [e-book format]. Place of publication: publisher. Edition, edition number. **ISBN.**[9]

Bibliographic citations for books in e-reader format are created in a similar way as for printed books, except that the title of the book is followed by the format of the book, e.g. [Kindle ebook]. These book formats usually lack pagination; therefore, when referring to a specific segment of an e-book, other available divisions are used: chapter or section number, paragraph number, etc.

Reference example

VANDERMEER, John J.; PERFECTO, Ivette. 2018. *Ecological Complexity and Agroecology* [Kindle ebook]. Abingdon (Oxon): Routledge. ISBN 9781315313696.

Book chapter

Chapter author. Year of publication of the book. Chapter title. In: Book author (if different from the chapter author). *Book title: Subtitle.* Place of publication: publisher, range of pages. ISBN.[10]

Reference example

DAMIANI, Maria Luisa. 2021. Semantic Trajectories Data Models. In: WERNER, Martin; CHIANG, Yao-Yi (eds.). *Handbook of Big Geospatial Data.* Cham: Springer, 185–197. ISBN 978-3-030-55461-3.

Electronic book chapter

Chapter creator. Year of publication of the book. Chapter title. In: The creator of the book (if different from the chapter author). *Book title: Subtitle.* Place of publication: publisher, range of pages. ISBN.[11] **DOI or URL**

[9] The ISBN valid for the relevant book format is given.
[10] Indicate the ISBN applicable to the edition and the form of the book (hardback, paperback, etc.).
[11] The ISBN valid for the electronic version of the book is given.

Reference examples

BEZDEKOVÁ, Jaroslava et al. 2021. From Natural to Artificial Biorecognition Elements: From Antibodies to Molecularly Imprinted Polymers. In: BORSE, Vivek; CHANDRA, Pranjal; SRIVASTAVA, Rohit (eds.). *BioSensing, Theranostics, and Medical Devices: From Laboratory to Point-of-Care Testing*. Singapore: Springer, 185–206. ISBN 978-981-16-2782-8. https://doi.org/10.1007/978-981-16-2782-8_8

OECD. 2016. Developments in agricultural markets and policies. In: *Evolving Agricultural Policies and Markets: Implications for Multilateral Trade Reform*. Paris: OECD Publishing, 19–46. ISBN 978-92-64-26499-1. https://doi.org/10.1787/9789264264991-en

Journal

Journal

***Title of the journal*. Year (from-to).[12] Place of publication: publisher. ISSN.[13]**

Reference example

Canadian Journal of Soil Science. 1957–. Ottawa: Canadian Science Publishing. ISSN 0008-4271.

One journal volume or one journal issue

***Title of the journal*. The year of publication of the relevant edition. Volume(issue). Place of publication: publisher. ISSN.[14]**

Reference example

Canadian Journal of Soil Science. 2022. 102(4). Ottawa: Canadian Science Publishing. ISSN 0008-4271.

[12] The year of publication field indicates the range of years over which the journal was published (from-to). If the journal is still being published today, the year of the first issue and a hyphen are given.
[13] The ISSN valid for the printed version of the journal shall be given.
[14] The ISSN valid for the printed version of the journal shall be given.

Electronic journal

Electronic journal

***Title of the journal*. Year (from-to).[15] Place of publication: publisher. ISSN.[16] URL:**

Reference example

Czech Journal of Animal Science. 1955–. Praha: Czech Academy of Agricultural Sciences. ISSN 1805-9309. https://cjas.agriculturejournals.cz/

Annex 2 shows where to look for each element of a bibliographic reference in the case of an e-journal.

One e-journal volume or one e-journal issue

***Title of the journal*. The year of publication of the relevant edition. Volume(issue). Place of publication: publisher. ISSN.[17] URL:**

Reference example

Czech Journal of Animal Science. 2023. 68(4). Praha: Czech Academy of Agricultural Sciences. ISSN 1805-9309. https://cjas.agriculturejournals.cz/magno/cjs/2023/mn4.php

Journal article

Article author. Year.[18] Article title. *Title of the journal*. Volume(number), range of pages. ISSN.[19]

Reference example

KOCUROVÁ, Tamara; HAMPEL, David. 2020. Inequality in the Income of the Population as a Determinant of the Country's Economic Growth. *Acta*

[15] Enter the range of years during which the journal was published (from-to). If the journal is still being published today, the year of the first issue and a hyphen are given.
[16] The ISSN valid for the electronic form of the journal (eISSN, online ISSN, etc.) will be used.
[17] See note. 16.
[18] The year of publication of the journal issue in which the article is published is indicated.
[19] The ISSN valid for the printed version of the journal shall be given.

Universitatis Agriculturae et Silviculturae Mendelianae Brunensis. 68(6), 987–994. ISSN 1211-8516.

Electronic journal article

Article creator. Year. Article title. *Title of the journal*. Volume(number), range of pages. ISSN.[20] DOI or URL

Reference examples

Astrid A. M. et al. 2019. Multiple vs Single Target Vegetable Exposure to Increase Young Children's Vegetable Intake. *Journal of Nutrition Education and Behavior*. 51(8), 985–992. ISSN 1878-2620. https://doi.org/10.1016/j.jneb.2019.06.009

NIU, Huan et al. 2021. Diversity of microbial communities and soil nutrients in sugarcane rhizosphere soil under water soluble fertilizer. *PLOS ONE*. 16(1), e0245626.[21] ISSN 1932-6203. https://doi.org/10.1371/journal.pone.0245626

Annex 3 shows where to look for each element of a bibliographic reference in the case of an e-journal article.

Online First / Article in Press

Article creator. Year of publication of the article. Article title. *Title of the journal* [online first]. ISSN. [Cit. citation date]. DOI or URL

This is an article that has not yet been included in a specific year and issue of the journal, but has already been published on the journal's website in an "online first" version or as an "article in press". These articles are missing some mandatory data: the year and number of the journal and the number of pages. The [online first] flag is used in the bibliographic reference for this type of article. After the finalisation of the publication process, the article will be included in a specific issue of the journal, so its bibliographic reference will change. Due to the variability of data over time, the date of citation is given for this type of document.

Reference example

[20] The ISSN valid for the printed version of the journal shall be given.
[21] This article is not paginated, so the page range field contains the numerical designation of the article.

ANTUMA, Laurens J. et al. 2023. Engineering artificial casein micelles for future food: Is casein phosphorylation necessary?.[22] *Food Research International* [online first]. ISSN 1873-7145. [cit. 2023-07-25]. https://doi.org/10.1016/j.foodres.2023.113315

Conference proceedings paper

Paper author. Year of publication of the conference proceedings. Paper title. In: Editor of the conference proceedings (ed. or eds.).[23] *Title: Subtitle of the conference proceedings*. Place of publication: publisher, number of pages of the paper. ISBN or ISSN.

Reference example

SMALTER, Aron M.; HUAN, J.; LUSHINGTON, Gerald A. 2008. Chemical Compound Classification with Automatically Mined Structure Patterns. In: BRAZMA, Alvis; MIYANO, Satoru; AKUTSU, Tatsuya (eds.). *Proceedings of the 6th Asia-Pacific Bioinformatics Conference: Kyoto, Japan, 14-17 January 2008*. London: Imperial College Press, 39–48. ISBN 978-1-84816-108-5.

Electronic conference proceedings paper

Author of the paper. Year of publication of the conference proceedings. Paper title. In: Editor of the conference proceedings (ed. or eds.).[24] *Title: Subtitle of the conference proceedings*. Place of publication: publisher, number of pages of the paper. ISBN or ISSN. DOI or URL

Reference example

DOSHI, Jignesh; TRIVEDI, Bhushan. 2017. A Novice Approach for Web Application Security. In: MODI, Nilesh; VERMA, Pramode; TRIVEDI, Bhushan (eds.). *Proceedings of International Conference on Communication and Networks: ComNet 2016*. Singapore: Springer Nature Singapore, 1–9. ISBN 978-981-10-2750-5. https://doi.org/10.1007/978-981-10-2750-5_1

[22] If there is a question mark or exclamation mark in the title, it is written and the title is terminated with a period.
[23] If there are more than one editor, the English abbreviation "eds." is used when citing English sources, while the abbreviation "ed." is used for Czech sources.
[24] See note. 24.

Online databases and compendia

Author. Year.[25] *Title: Subtitle.* Publisher's registered office: publisher. [cit. citation date]. DOI or URL

Reference examples

U.S. DEPARTMENT OF AGRICULTURE. 2023. *FoodData Central*. Washington, D.C.: U.S. Department of Agriculture. [cit. 2023-06-01]. https://fdc.nal.usda.gov/

CABI. 2023. *CABI Compendium: Forestry*. Wallingford (UK): CAB International. [cit. 2023-04-28]. https://www.cabidigitallibrary.org/product/QF

Contribution in an online database or compendium

Author of the contribution. Year of publication of the contribution. Title of the contribution. In: *Title of the compendium or database*. Publisher's seat: publisher, date of publication or update. [cit. citation date]. DOI or URL

Reference examples

ARECES-BERAZAIN, Fabiola. 2022. Archips xylosteanus (variegated golden tortrix). In: *CABI Compendium: Forestry*. Wallingford (UK): CAB International, 29. 9. 2022. [cit. 2023-05-02]. https://doi.org/10.1079/cabicompendium.10678

Almond milk, unsweetened, plain, refrigerated. 2022. In: *FoodData Central*. Washington, D.C.: U.S. Department of Agriculture, 28. 4. 2022. [cit. 2023-06-06]. https://fdc.nal.usda.gov/fdc-app.html#/food-details/2257045/nutrients

Patents, utility models

Owner or applicant. Year. *Title: Subtitle* [type of result]. Originator or inventor. Country name or code. Patent or utility model number. Date of award. [cit. citation date]. URL:

[25] Online databases and compendia are usually continuously updated, so the year of last update is entered in the year field. If it is not possible to trace the last update, the year of the database/scholarship visit is given in square brackets.

Reference example

MENDELOVA UNIVERZITA V BRNĚ. 2015. *Zařízení na výrobu desek na bázi dřeva s vylepšeným hustotním profilem* [patent]. Původci: KLÍMEK, Petr; WIMMER, Rupert. Česká republika. 305267. Uděleno 29. 5. 2015. [cit. 2023-07-13]. https://isdv.upv.cz/doc/FullFiles/Patents/FullDocuments/305/305267.pdf

Prototype, working sample, semi-operation, proven technology, variety, breed

Owner. Year of creation. *Title: Subtitle* [type of result]. Originator. Place of origin, institution. Identification number

Reference examples

MENDELOVA UNIVERZITA V BRNĚ. 2019. *Jídelní stůl* [prototyp]. Původci: ŠIMEK, Milan; BOKŮVKOVÁ, Veronika. Brno, Mendelova univerzita v Brně. Identifikační číslo: 002/2019-956.

MENDELOVA UNIVERZITA V BRNĚ. 2019. *Uplatnění ověřené technologie na přívěsu s hybridním pohonem podvozku* [ověřená technologie]. Původci: NERUDA, Jindřich; ULRICH, Radomír; ZEMÁNEK, Tomáš. Brno, Mendelova univerzita v Brně. Identifikační číslo: 1/2019.

Certified methodology, treatment procedure, monumental procedure

These are documents that have been drafted by experts, approved by the relevant government authority and then recommended for use in practice.

Author or solver. Year. *The name of the methodology or procedure: Subtitle* [type of result]. Place of publication: publisher. Regulation number Standard identifier. [cit. citation date]. DOI or URL

Reference example

STŘEDA, Tomáš et al. 2022. *Metodika pro specializovaná mikroklimatická měření v zemědělském výzkumu* [certifikovaná metodika]. Brno: Mendelova univerzita v Brně. UKZUZ 241317/2022. ISBN 978-80-7509-860-3. [cit. 2023-07-25]. https://doi.org/10.11118/978-80-7509-860-3

WOLF, Jan et al. 2019. *Metody šlechtění odolných odrůd slivoní* [certifikovaná metodika]. Brno: Mendelova univerzita v Brně. UKZUZ 167864/2018. ISBN 978-80-7509-633-3. [cit. 2023-07-25]. https://is.mendelu.cz/dok_server/slozka.pl?download=279115;id=130325;z=1

Research report

Author. Year. *Title of Report: Subtitle.* Research report designation, number. Place of publication: publisher. [cit. citation date]. URL:

Reference example

BAJER, Aleš et al. 2019. *Optimalizace lesnického hospodaření na svazích ohrožených sesuvy a řícením hornin – metodika lesopěstebních postupů*. Závěrečná zpráva projektu. Brno: Mendelova univerzita v Brně. [cit. 2023-06-06]. https://lesycr.cz/grantova-sluzba-projekt/optimalizace-lesnickeho-hospodareni-na-svazich-ohrozenych-sesuvy-a-ricenim-hornin-metodika-lesopestebnich-postupu/

Thesis or dissertation

Author. Year of submission. *Title: Subtitle.* Type of work. Place: name of school/institution. [cit. citation date]. URL:

Reference example

HLAVÁČ, Filip. 2021. *Využití adaptivních informačních panelů pro zvýšení komfortu práce a studia*. Diplomová práce. Brno: Mendelova univerzita v Brně, Provozně ekonomická fakulta. [cit. 2023-07-25]. https://is.mendelu.cz/zp/67790

Software

Author. Year. Title [type of result]. Version or edition. Publisher,[26] **date published or updated. [cit. citation date]. URL:** Notes (usually system requirements).

[26] The publisher shall be indicated if it is different from the creator.

Reference examples

SKILJAN, Irfan. 2019. *IrfanView* [software]. Ver. 4.54. 2019. Release date 12. 12. 2019. [cit. 2020-04-15]. https://www.irfanview.com/.[27] Software for viewing and editing graphic files. It supports most available graphic formats.

Simple Design. 2023. *Easy All Document Reader – One Read* [Mobile app]. Updated on 3. 4. 2023. [cit. 2023-06-07]. https://play.google.com/store/apps/details?id=alldocumentreader.office.viewer.filereader&hl=en_US2[28]

Cartographic documents

Map

Author. Year. *Map title: Subtitle.* Map file designation. **Scale.[29] Place of publication: publisher. Dimension.** Edition, edition number. **Standard identifier.**

Reference examples

KARTOGRAFIE PRAHA. 2005. *Jizerské hory, Frýdlantsko, Ještěd: Cykloturistická mapa.* 1 : 70 000. Praha: Kartografie. ISBN 80-7011-843-1.

SHOCART. 2017. *Moravskoslezské Beskydy: Turistická mapa*. 1 : 40 000. Zádveřice-Raková: SHOCart. ISBN 978-80-7224-747-9.

Map as a part of the publication

Map creator. Year. Map title: Subtitle [document type]. Scale. Dimension. **In: Author of the publication. Year of publication (if different). Title of the publication: Place of publication: publisher, range of pages. Standard identifier.**

[27] For software, it is not recommended to link directly to the installation file to avoid unintended startup. A link is provided to the publisher's website, which provides detailed information about the software and from which the installation file can be downloaded.
[28] The URL link will point to the platform from which the app can be downloaded, usually Google Play, etc.
[29] If the scale is not specified, "scale not specified" is entered in the bibliographic reference.

Reference example

SOUKUP, Vladimír. 1989. Surroundings of Český Brod [tentative plan]. Scale not specified. 153 mm × 73 mm. In: NĚMEC, Jan; SOUKUP, Vladimír. *Trips to the surroundings of Prague*. Prague: Panorama, 202. ISBN 80-7038-003-9.

Online maps

Author. Year. Map title: Subtitle. Scale. In: *Name of the map application/website*. Publisher's registered office: publisher, date of update**. [cit. citation date]. URL:**

Reference example

ČESKÁ GEOLOGICKÁ SLUŽBA. 2013. Geologická mapa 1: 50 000. In: *Geovědní mapy 1: 50 000*. Praha: Česká geologická služba, revid. 21. 5. 2019. [cit. 2023-06-22]. https://mapy.geology.cz/geocr50/

Legislation

Legislation published in the Collection of Laws of the Czech Republic[30]

Document type,[31] number and year of publication in the Collection, title. In: *Collection of laws.*[32] Date, amount, pages. ISSN. URL:

Reference examples

Zákon č. 148/2023 Sb., o jednotném environmentálním stanovisku. In: *Sbírka zákonů, Česká republika*. 5. 6. 2023, částka 73, 1954–1959. ISSN 1211-1244. https://aplikace.mvcr.cz/sbirka-zakonu/ViewFile.aspx?type=c&id=39631

For in-text citation we will use: (Zákon č. 148/2023 Sb.).

Vyhláška č. 144/2023 Sb., o veterinárních požadavcích na chov včel a včelstev a o opatřeních pro předcházení a tlumení některých nákaz včel. In: *Sbírka zákonů, Česká republika*. 31. 5. 2023, částka 72, 1941–1946. ISSN 1211-1244. https://aplikace.mvcr.cz/sbirka-

[30] For searching and quoting legal regulations from the Collection of Laws, we recommend using the web application of the Ministry of the Interior of the Czech Republic "Collection of Laws and Collection of International Treaties"(https://aplikace.mvcr.cz/sbirka-zakonu/). The user can easily find all the information needed to create a bibliographic reference.

[31] Document type means a specification of the type of legislation: e.g. law, decree, directive.

[32] The Collection of Laws of the Czech Republic has not been published under an identical title over the years, so the exact title must be found in the cited source.

zakonu/ViewFile.aspx?type=c&id=39630 https://aplikace.mvcr.cz/sbirka-zakonu/ViewFile.aspx?type=c&id=39630

For in-text citation we will use: (Vyhláška č. 144/2023 Sb.).

Other legislation

Document type, number and year of publication, title. Scope[33] **In: *Title of the parent document or resource*. Date of publication, pages.[34] Standard identifier. [cit. citation date].[35] URL:**

Reference examples

Obecně závazná vyhláška č. 4/2022, kterou se zakazuje spalování pevných paliv ve stacionárních zdrojích po dobu smogové situace na území statutárního města Brna. In: *Sbírka právních předpisů územních samosprávných celků a některých správních úřadů.* [cit. 2023-06-13]. https://sbirkapp.gov.cz/detail/SPPBZF6HOIDHXR6I

Prováděcí směrnice Komise (EU) 2022/1647 ze dne 23. září 2022, kterou se mění směrnice 2003/90/ES, pokud jde o odchylku pro ekologické odrůdy druhů zemědělských rostlin vhodných pro ekologickou produkci. In: *Úřední věstník Evropské Unie.* L 248, 26. 9. 2022, 46–51. ISSN 1977-0626. https://eur-lex.europa.eu/legal-content/CS/TXT/?uri=uriserv%3AOJ.L_.2022.248.01.0046.01.CES&toc=OJ%3AL%3A2022%3A248%3ATOC

Standards

Series and standard number. Year. *Name of the standard*. Place of publication: publisher.

[33] Scope is optional. This should be given if the scope of the legislation is not obvious from its title or the title of the parent document (examples of scope are the Statutory City of Brno, the Czech Republic, the European Union, etc.).

[34] Different specification data can be found for different cited sources – the bibliographic reference should include all available information that will contribute to the most accurate identification of the parent document (e.g. year of the cited collection of regulations, date of publication of the regulation, pages). If this information cannot be traced, it is omitted from the citation.

[35] The citation date is given when the cited source is published online and does not have a standard identifier (e.g. ISSN).

Reference example

ČSN ISO 690. 2022. *Informace a dokumentace – Pravidla pro bibliografické odkazy a citace informačních zdrojů.* Praha: Česká agentura pro standardizaci.

Archival documents and manuscripts

Archival documents physically available in the archive

Author. Year. *Title or brief description of the document*[36] [document type].[37] Collection, document number (e.g. signature).[38] The place, archive or institution where the document is located.

Reference example

Česká reálka v Plzni. 1900. *Hlavní katalog třídy I.A 1899/1900*. Česká reálka v Plzni, i. č. 9255, sign. 12d101. Plzeň, Archiv města Plzně.

Archive documents available online

Author. Year. *Title or brief description of the document* [document type].[39] Name of the online collection or website, document number (e.g. signature). Publisher's registered office: publisher. [cit. citation date]. URL:

Reference example

Bess of Hardwick. 1557. [*Letter to Sir John Thynne regarding a bill discussed in the parliament*]. Bess of Hardwick's letters, letter ID 112. Glasgow: The University of Glasgow. [cit. 2023-07-17]. https://www.bessofhardwick.org/letter.jsp?letter=112

Architectural designs

For the citation of architectural plans deposited in an archive or similar institution, the scheme for citing archival documents shall be used (see Archival documents and manuscripts).

[36] If the document does not have a title, a brief description of the document shall be given in square brackets instead of the title.
[37] The specification of the type of document shall be given only if it is not obvious from the title.
[38] In the case of archival documents, the appropriate designations of data elements and data attributes, such as fonds, collection, box, folder, are retained in the bibliographic reference.
[39] The type of document shall be indicated if it is not obvious from the title.

If the architectural plan is part of a book or other publication, the citation shall be written in the following format:

Designer. Year. Document title or brief description [document type]. In: Author of the publication. Year of publication. *Title of the publication:* Place of publication: publisher, pages on which the design is located in the publication. ISBN.

Reference example

KAPLICKÝ, Jan et al. [2006].[40] [Návrh budovy Národní knihovny][41] [architektonický plán]. In: Národní knihovna ČR. 2007. *Oko nad Prahou: Knihovna pro třetí tisíciletí*. Praha: Národní knihovna České republiky, 38–42. ISBN 978-80-7050-523-6.

Corporate literature

The category of corporate literature includes, for example, annual reports, information brochures, codes, internal procedures, product catalogues, price lists, leaflets, published by various organisations - companies, state institutions, non-profit organisations, etc. If it is not possible to find all the necessary information directly in the cited document, they can be usually found on the homepage of the institution that issued the cited publication. If the data still cannot be traced, it can be estimated or omitted altogether.

Author. Year of publication *Title: Subtitle* [document type].[42] Version or edition. Place of publication: publisher. [cit. citation date]. URL:

Reference examples

ÚŘAD PRŮMYSLOVÉHO VLASTNICTVÍ. 2022. *Ochranné známky a jejich právní ochrana* [informační brožura]. Praha: Úřad průmyslového vlastnictví. [cit. 2023-06-06]. https://upv.gov.cz/files/uploads/PDF_Dokumenty/brozury/2022/Brozura_OZ_2022.pdf

RADA PRO REKLAMU. *Kodex reklamy 2013*. Praha: Rada pro reklamu. [cit. 2023-04-28]. https://www.rpr.cz/download/rpr/kodex.doc

[40] The year in square brackets is given because it is not clear from the book exactly when the work was created (the quotation is therefore an estimate based on the date of the architectural competition and the deadline for the submission of designs).
[41] The architectural design is not named in the source document, so a brief description is given in square brackets in the citation.
[42] It is specified only if the document type is not clear from the name.

STÁTNÍ FOND ŽIVOTNÍHO PROSTŘEDÍ ČR. 2023. *Pravidla pro žadatele a příjemce podpory v Operačním programu Životní prostředí 2021-2027*. Verze 04. Praha: Státní fond životního prostředí ČR. [cit. 2023-06-07]. https://opzp.cz/dokument/2605

Website

Website

Title: Subtitle. **Year.[43] Publisher's registered office: publisher. [cit. citation date]. URL:**

Reference examples

Agromanual.cz. [2023]. České Budějovice: Kurent. [cit. 2023-05-02]. https://www.agromanual.cz

Odpovědné hospodaření s vodou. 2022. Praha: Ministerstvo životního prostředí. [cit. 2023-05-02]. https://www.mzp.cz/cz/odpovedne_hospodareni_voda

Strategie bezpečnosti potravin a výživy. [2023]. Praha: Ministerstvo zemědělství. [cit. 2023-05-02]. https://bezpecnostpotravin.cz/kategorie/bezpecnost-potravin-v-cr/strategie-bezpecnosti-potravin-a-vyzivy/

Annex 4 shows where to look for each element of a bibliographic reference that are used in this section.

Website contribution

Author of the contribution. Year of publication of the contribution. Title of the contribution. In: *Name of the website.* Publisher's seat: publisher, date of publication. [cit. citation date]. URL:

Reference examples

STÁTNÍ VETERINÁRNÍ SPRÁVA. 2023. Africký mor prasat – aktuální informace k 21. 6. 2023. In: *Bezpečnost potravin*. Praha: Ministerstvo zemědělství, 22. 6.

[43] If it is not possible to determine the year of publication or the year in which the website was updated, the year in square brackets shall be the year in which the website was visited.

2023. [cit. 2023-06-23]. https://bezpecnostpotravin.cz/africky-mor-prasat-aktualni-informace-k-21-2-2023/

SCHMITT, Carolyn E. 2019. The „Smart Enough" City: Can the cities of tomorrow be both technologically advanced and socially just?.[44] In: *Harvard Law Today*. Cambridge (MA): Harvard Law School, 20. 3. 2019. [cit. 2023-05-02]. https://hls.harvard.edu/today/the-smart-enough-city/

Annex 5 shows where to look for each element of the bibliographic reference in the case of a contribution on the website.

Datasets

Author[45] Year. Title: *Subtitle*[46] [dataset]. Version or edition. The name of the repository or publisher. [cit. citation date]. DOI or URL. [data file size].[47]

Reference examples

WU, G. et al. 2023. *SIF and Vegetation Indices in the US Midwestern Agroecosystems, 2016-2021* [dataset]. ORNL DAAC. [cit. 2023-06-15]. https://doi.org/10.3334/ORNLDAAC/2136

CHARYTANOWICZ, Magorzata et al. 2012. *Seeds* [dataset]. UC Irvine Machine Learning Repository. [cit. 2023-06-15]. https://doi.org/10.24432/C5H30K

Event (conference, workshop, exhibition)

Author or organizer.[48] Year of event. *Name of the event: Subtitle* [type of event][49]. Venue, organising institution, date of event.

[44] If there is a question mark or exclamation mark in the title, it is written and the title is terminated with a period.
[45] If no person is listed as the creator, the project or the name of the organisation hosting the project can be listed in place of the creator.
[46] For unpublished data, a descriptive title is given in square brackets.
[47] The size of the data file is indicated especially in cases where so-called *big data* is involved.
[48] In addition to the organizer, which is usually the institution, individuals who have contributed to the realization of the event, either in an organizational or creative way (e.g. curator for an exhibition, members of the organizing team for a conference), can be listed, depending on the purpose of the citation and the role to be emphasized.
[49] The type of action shall be indicated only in cases where it is not obvious from the title.

Reference examples

MORAVSKÁ GALERIE V BRNĚ. 2023–2024. *Vrtiška & Žák: Za dobrý design* [exhbition]. Brno, Moravská galerie v Brně, 24. 2. 2023 – 28. 1. 2024.

MENDELOVA UNIVERZITA V BRNĚ. 2023. *25th International Conference Economic Competitiveness and Sustainability*. Brno, Mendelova univerzita v Brně, Provozně ekonomická fakulta, 23. 3. 2023 – 24. 3. 2023.

Conference presentation, poster, lecture

Author or lecturer. Year. Title of the presentation or lecture: Subtitle [type of result]. In: *Conference title*. Venue, organising institution, date of event.

Reference example

ANDRLÍK, Břetislav; MOKRÝ, Stanislav; DAVID, Petr. 2023. Time taken to process a road tax return: An experiment [conference presentation]. In: *25th International Conference Economic Competitiveness and Sustainability.* Brno, Mendelova univerzita v Brně, 23. 3. 2023 – 24. 3. 2023.

Online lecture (video recording of the lecture), online presentation

Author. Year. Title of the lecture or presentation [type of result]. In: *Title of the event or conference*. Venue, organising institution, date of event. [cit. citation date]. URL:

Reference examples

HAMM, Andrea. 2023. Nuanced Perspectives on Sustainable Smart Cities and Communities [presentation]. In: *Blok expertů*. Brno, KISK, Faculty of Arts, MU, 9. 3. 2023. [cit. 2023-06-23]. https://www.youtube.com/watch?v=iAkx4AIorG4

RUNCIMAN, David; SRINIVASAN, Sharath; ZMIGROD, Leor. 2021. Democracy in an age of upheaval [panel discussion]. In: *Cambridge Festival*. Cambridge, Cambridge University, 29. 3. 2021. [cit. 2023-07-18]. https://www.youtube.com/watch?v=bTERjaaEI1I

Works of art

Independent works of art

Author. Year of creation. *Title of the work* [technique]. Another Author. **Dimensions. City, institution where the work is exhibited or placed, date of viewing the work.** Unit identifier.[50]

Reference example

REMBRANDT, Harmenszoon van Rijn. 1654. *A Woman bathing in a Stream* [olej na dřevě]. 61,8 x 47 cm. London, The National Gallery, 23. 5. 2018.

Graphic works published as part of the book

Author. Year of creation of the work. Title of the work [technique]. Place and date of creation of the work. **In: Author of the publication. Year of publication of the book. Title of the publication: Place of publication: publisher, pages. ISBN.**

Reference example

WELTER, Stephen. [s. a.]. Codling moth (*Cydia pomonella*) [colour photography]. In: RESH, Vincent H.; CARDÉ, Ring T. (eds.). 2009. *Encyclopedia of Insects*. Burlington (MA): Academic Press, 174. ISBN 978-0-12-374144-8.

Graphic works published as part of the journal

Author. Year of creation of the work. *Title of the work* [technique]. Place and date of creation of the work. *Title of the journal*. Volume(issue), pages. ISSN.

Reference example

ŠVESTKA, Jiří. [s. a.]. Brhlík lesní (*Sitta europaea*) / Hostivice [colour photography]. *Naše příroda*. 16(1), 5. ISSN 1803-0092.

[50] If the catalogue or registration number or other identifier of the work is known, it should be included in the citation - this will make it easier to trace the work in the institution's depository, for example.

Graphic works published as part of the website

Author. Year of creation of the work. Title of the work [technique]. Place and date of creation of the work. In: *Name of the website or photo library*. [cit. citation date]. URL:

Reference example

BOHDAL, Jiří. 2014. Vydra říční (*Lutra lutra*) [colour photography]. ZOO Ohrada – Hluboká n. Vlt. In: *Naturfoto*. [cit. 2023-06-15]. https://www.naturfoto.cz/vydra-ricni-fotografie-20652.html

Television and film production

Film

Director (directing).[51] Year of introduction in the country of production. *Title of the film* [type of work, possibly also type of medium]. Country of production: name of the film studio or distributor.

Reference example

LUCAS, George (director). 1977. *Star Wars: Epizoda IV – Nová naděje* [film]. USA: Twentieth Century Fox.

FORMAN, Miloš (director). 1963. *Černý Petr* [film]. Československo: Filmové studio Barrandov.

Series

Dominant Author (role). Year(s) of introduction. *Title of the series* [type of work, possibly also type of medium]. Country of production: production company.

Reference example

BROOKER, Charlie (scriptwriter, producer). 2011–2023. *Black Mirror* [series]. Great Britain: Zeppotron.

[51] If the director is unknown, another person responsible for the content of the work shall be named.

Episode of the series

Dominant Author (role). Year of introduction. Episode title [episode of the series]. *Series title*. Series number, episode number. Country of production: production company.

Reference example

BROOKER, Charlie (scriptwriter, producer). 2016. Nosedive [series episode]. *Black Mirror*. Series 3, episode 1. Great Britain: Zeppotron.

TV show

Dominant author (role). Year of introduction. *Title of programme* [type of programme]. TV station, date of broadcast, time. [cit. citation date]. **URL**[52]

Reference examples

Události v kultuře [TV show]. 2023. ČT art, 15. 6. 2023, 20:00.

FRIDRICHOVÁ, Nora (scriptwriter). 2023. *168 hodin* [TV show]. ČT 1, 18. 6. 2023. [cit. 2023-06-20]. https://www.ceskatelevize.cz/porady/10117034229-168-hodin/223452801100618/

Contribution in a TV show

Author of the contribution. Year of introduction. Title of the contribution. In: *Title of the show: Subtitle* [type of show]. TV station, date of broadcast, time. [cit. citation date]. **URL**[53]

Reference example

PŘIBÍK, Petr. 2011. Interview. In: *Studio ČT24* [TV news]. ČT24, 2. 5. 2011, 13:08.

[52] If an online recording of a TV programme is quoted, the date of viewing (i.e. the date of quotation) and the URL leading to the recording of the programme shall be given instead of the exact time of broadcast.
[53] See note. 56.

Radio production

Radio broadcasting – a separate programme

Dominant creator. Year of introduction. *Title of programme* [type of programme]. Radio station, date of broadcast, time. [cit. citation date]. **URL**[54]

Reference example

MOTL, Stanislav. 2013. *Stopy, fakta, tajemství…* [radio programme]. ČRo 2, 3. 2. 2013, 10:30.

Radio broadcast - contribution, part of the programme

Author of the contribution. Year of introduction. Title of the contribution. In: *Title of programme* [type of programme]. Radio station, date, time of broadcast. [cit. citation date]. **URL**[55]

Reference example

VACULÍK, Ondřej. 2018. Reforma školství. In: *Ranní úvaha* [radio programme]. Český rozhlas – Vltava, 5. 1. 2018. [cit. 2023-07-18]. https://vltava.rozhlas.cz/ranni-uvaha-ondreje-vaculika-reforma-skolstvi-6666936

Podcasts

Author. Year (from-to).[56] ***Title of show*** **[podcast]. Publisher [cit. citation date]. URL:**

Reference example

SKALICKÝ, Matěj. 2022–. *Vinohradská 12* [podcast]. Český rozhlas. [cit. 2023-06-16]. https://www.irozhlas.cz/vinohradska12

[54] If an online recording of a radio programme is quoted, the date of the visit to the programme (i.e. the date of quotation) and the URL leading to the recording of the programme shall be given instead of the exact time of broadcast.
[55] See note. 58.
[56] The range of years during which the podcast was published. If the podcast is still being published, the year of the first episode and a hyphen.

SVOBODA, Vítek; VOPÁLENSKÁ, Lucie. 2019. *Po sametu* [podcast]. Český rozhlas, Radio Wave. [cit. 2023-06-16]. https://wave.rozhlas.cz/po-sametu-8046477

Episode within the podcast

Author. Year. Podcast episode title. In: *Title of show* [podcast]. Publisher, date of release. [cit. citation date]. URL:

Reference example

SKALICKÝ, Matěj; KUČERA, Josef. 2023. Afričtí lídři jsou pragmatičtí, nehledají patrona. Český ministr je nepřesvědčí, míní expert. In: *Vinohradská 12* [podcast]. Český rozhlas, 16. 6. 2023. [cit. 2023-06-16]. https://www.irozhlas.cz/zpravy-svet/podcast-vinohradska-12-lipavsky-afrika-angola-zambie-josef-kucera_2306160600_cen

Online video[57]

Author[58] Year. *Video title* [video]. Recorded by: Channel name,[59] **publication date. [cit. citation date]. URL:**

Reference examples

ŠKOLNÍ LESNÍ PODNIK MASARYKŮV LES KŘTINY. 2023. *Les trvale tvořivý „Dauerwald" v kostce / Permanent forest „Dauerwald" in a nutshell* [video]. 9. 5. 2023. [cit. 2023-06-29]. https://www.youtube.com/watch?v=MVAX8gT_PHg

Chomsky-Foucault Debate on Power vs Justice (1971) [video]. 1971. Uploaded by: Philosophy Overdose, 20. 7. 2021. [cit. 2023-06-27]. https://www.youtube.com/watch?v=xpVQ3l5P0A4

[57] A record of a talk or conference paper available online is cited according to the following pattern Online lecture (video recording of the lecture), online presentation.
[58] If the creator cannot be clearly identified, the entry is omitted and the citation begins with the title of the video.
[59] This is optional if the creator or owner of the video can be identified. If the creator cannot be identified, the name of the channel/account that posted the video is mandatory.

Social network (FB, Instagram, Twitter, etc.)

Social media posts can only be quoted with public statuses. If the user has set the post to private, you must first get their consent to quote the post.

Author of the contribution. Year of publication. [Status text - beginning]. In: *Social network name* [post type]. Date, time of publication. [cit. citation date]. URL:

Reference examples

MENDELOVA UNIVERZITA V BRNĚ. 2023. [Les odolný vůči klimatické změně = Dauerwald]. In: *Facebook* [status]. 29. 5. 2023, 18:00. [cit. 2023-06-26]. https://www.facebook.com/mendelova.univerzita

OCHRANA PŘÍRODY AOPK ČR. 2023. [Nezvykle průhledná voda v národní přírodní rezervaci Lednické rybníky]. In: *Twitter* [tweet]. 22. 6. 2023, 12:36. [cit. 2023-06-26]. https://twitter.com/aopkcr

Email

Email from personal communication

A distinction is made between personal and mass email communication. Since personal communication cannot be verified by a third party, it is only used when it is really necessary. Before quoting the content of a personal communication, it is necessary to obtain the other party's permission.

Sender. Year of sending. *Subject of the message* [medium type]. Message for: message recipient, date and time of sending. [cit. citation date]. Notes

Reference example

NOVÁK, Jan. 2020. *MVS – objednávka článku* [elektronická pošta]. Zpráva pro: katerina.sebkova@mendelu.cz, 15. dubna 2020, 10:19. [cit. 2020-04-15]. Osobní komunikace.

Email from the electronic conference

Sender. Year of sending. *Subject of the message* [medium type]. Message for: name of the electronic conference, email address of the sender, date and time of sending. [cit. citation date]. Notes

Reference example

HUBATKOVÁ SELUCKÁ, Helena. 2023. *Tisková zpráva_certifikát HandicapFriendly pro KMO* [elektronická pošta]. Zpráva pro: Diskusní skupina knihoven a automatizace knihoven, knihovna@cesnet.cz, 23. 6. 2023, 12:23. [cit. 2023-06-27]. Hromadná emailová komunikace.

Overview of the main changes in citation style: Comparison of version 3 and version 2.1

Elements of bibliographic reference

Author

- A procedure has been added for situations where the cited source has no author: the author is omitted from the citation and the citation starts with the title of the work. If the author is explicitly identified as "anonymous", etc. in the cited document, the author position in the citation is "Anon.".
- When citing English sources, the English abbreviation "eds." is used to indicate editors in the plural.

Year of publication

- The copyright entry for the year of publication is removed.
- If the year of publication of the cited document cannot be traced, the Latin abbreviation "s. a." in square brackets (a change from the abbreviation "b. r." used in the previous version).

Edition and versions

- For books, the obligation to indicate the edition is abolished (individual editions of a publication have different ISBNs, so they can be safely distinguished by this information).
- For some types of resources (especially software), the version or release is indicated.

Volume and number

- The year of the journal is not in bold but in normal font without highlighting.

Range of pages

- The use of abbreviations for page ranges is deleted. Thus, the method of recording cited pages for all types of sources - articles, chapters in books and contributions in collections - is unified to a notation without abbreviations: e.g. 46-85.

Citation date

- The date of citation is indicated especially for dynamic sources (web pages, etc.).
- For some types of e-resources, the obligation to indicate the date of citation is abolished, specifically for: e-books and chapters in e-books, e-journals and articles in e-journals, contributions in electronic collections.
- If the citation date is given, it is always written just before the URL. It is separated from the URL by a period. The format of the citation date [citation yyyy-mm-dd] remains the same.

Other changes (electronic resources)

- Citation of the medium specification [online] in citations of electronic resources is abolished.
- The phrase "Available from:" is also removed from citations of electronic resources, leaving only the URL without the verbal quotation.
- For some types of electronic resources, the obligation to indicate the date of citation is removed (see above).

Selected changes by source type

Only changes related to the most frequently cited types of sources are listed.

Book

- No edition is given.
- The edition is optional.

E-book available online

- The following elements are removed from the citation: media specification [online]; publication date; citation date; the phrase "Available from:".
- The edition is optional.

Book chapter

- The indication of the issue is removed; the range of pages is written without the abbreviation "s.".

E-book chapter

- The following elements are removed from the citation: media specification [online]; publication date; citation date; the phrase "Available from:".
- The range of pages is written without the abbreviation "s".

Journal

- The year is not in bold but in plain type.

Electronic journal

- The following elements are removed from the citation: media specification [online]; citation date; the phrase "Available from:".
- The year is not in bold but in plain type.

Journal article

- The year is not in bold but in plain type.

Electronic journal article

- The following elements are removed from the citation: media specification [online]; citation date; the phrase "Available from:".
- The year is not in bold but in plain type.

Paper in conference proceedings

The range of pages is written without the abbreviation "p".

Paper in electronic conference proceedings

- The following elements are removed from the citation: media specification [online]; citation date; the phrase "Available from:".
- The range of pages is written without the abbreviation "p".

Research report

- Removed from the citation the reference to the commissioner of the research report.
- If an electronic version of the document is cited, the date of citation and the URL shall be included in the citation.

Thesis or dissertation

- The designation of this type of resource is changed from the original "thesis" to " thesis or dissertation".
- In the case of citation of the electronic version of the qualification thesis, the date of citation and the URL address are given.

Software

- The designation of this type of resource is changing from the original "computer program" to "software".
- An optional indication of the software publisher is introduced in the citation - but only if the publisher is different from the creator.
- The phrase "Available from:" is removed from the citation.

Cartographic documents

- A template for citing online maps has been added.

Legislation

- The designation of this type of resource is changed from the original "legislative documents" to "legislation".
- The scheme for citing legal regulations published in the Collection of Laws of the Czech Republic has been modified; a new model for citing other legal regulations published outside the Collection of Laws has been added.

Archival documents and manuscripts

- A template for citing online archival documents has been added.

Website

- The way of citing the website and the secondary website has been unified - the citation of both sources is regulated within one chapter called "Website, web page". The secondary website is cited in the same way as the website.

- The following information is removed from the citation of the website and web page: primary responsibility for the creation of the website in the position of the creator, the designation of the medium [online], the indication of the update/revision date after the publisher, the phrase "Available from:". The indication of the website publisher remains in the citation.
- Post on website: remove from the citation the media specification [online], the date of update and the phrase "Available from:".

Data files

- A new scheme for citing this type of source has been added to the handbook.

Information and contacts

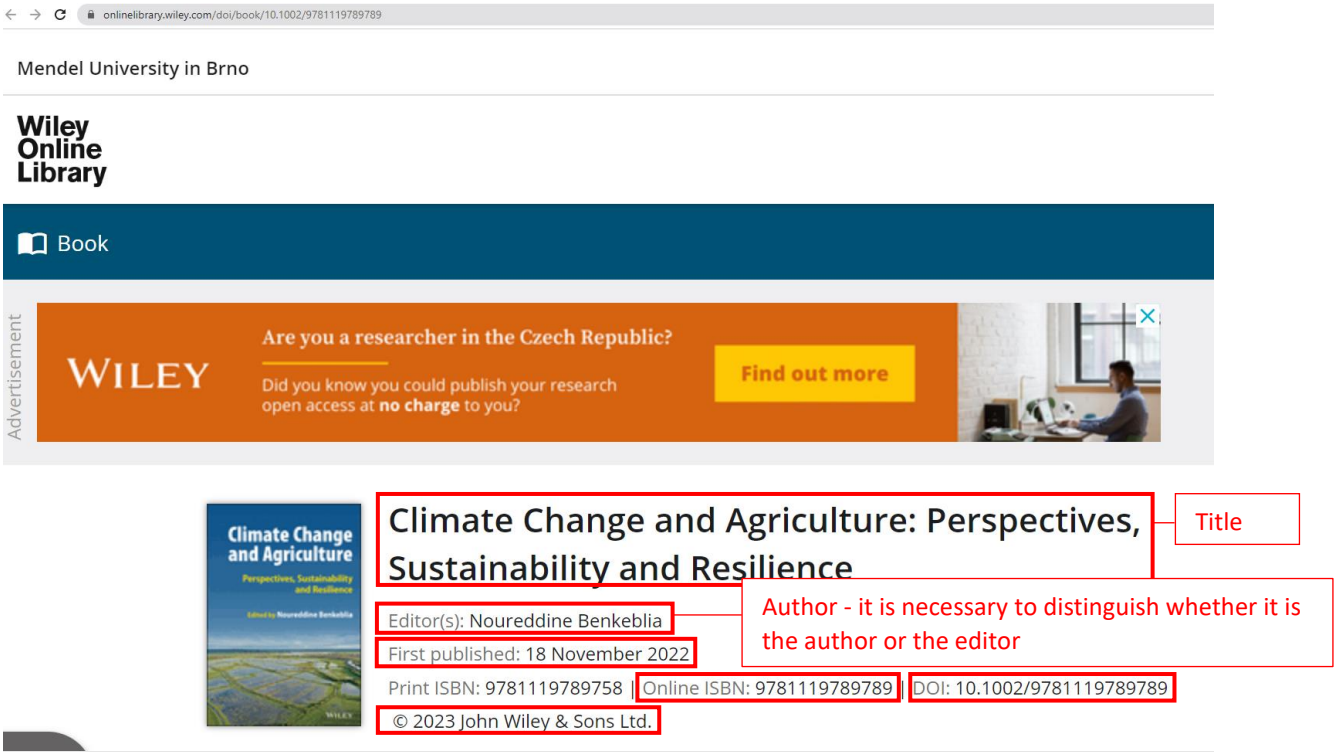
Basic citation information and the current version of the Library's Citation Style Guide can be found on the Library's website: https://uvis.mendelu.cz/en/bibliographical-references-and-citations.

Questions about citation that are not answered in this manual or on the MENDELU Library website can be directed to citace@mendelu.cz.

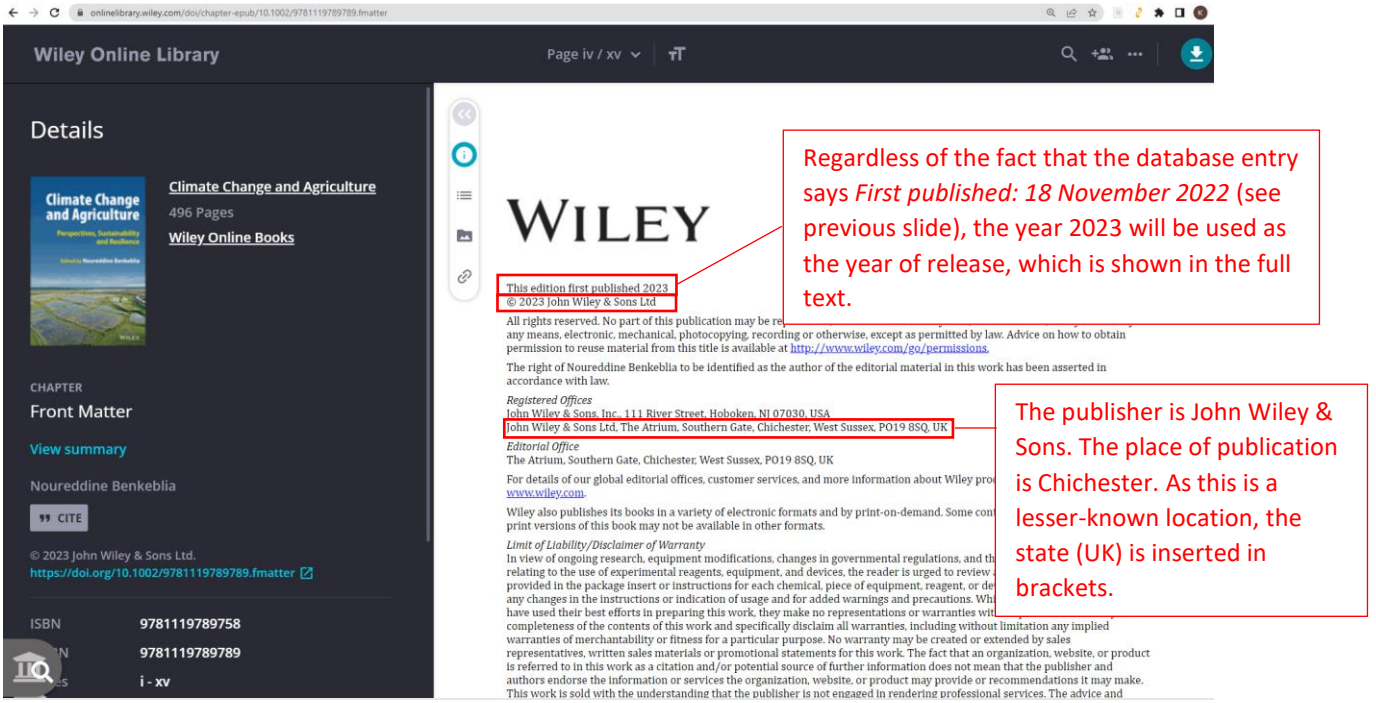
Annexes

Annex 1: E-book available online

BENKEBLIA, Noureddine (ed.). 2023. *Climate Change and Agriculture: Perspectives, Sustainability and Resilience*. Chichester (UK): John Wiley & Sons. ISBN 9781119789789. https://doi.org/10.1002/9781119789789



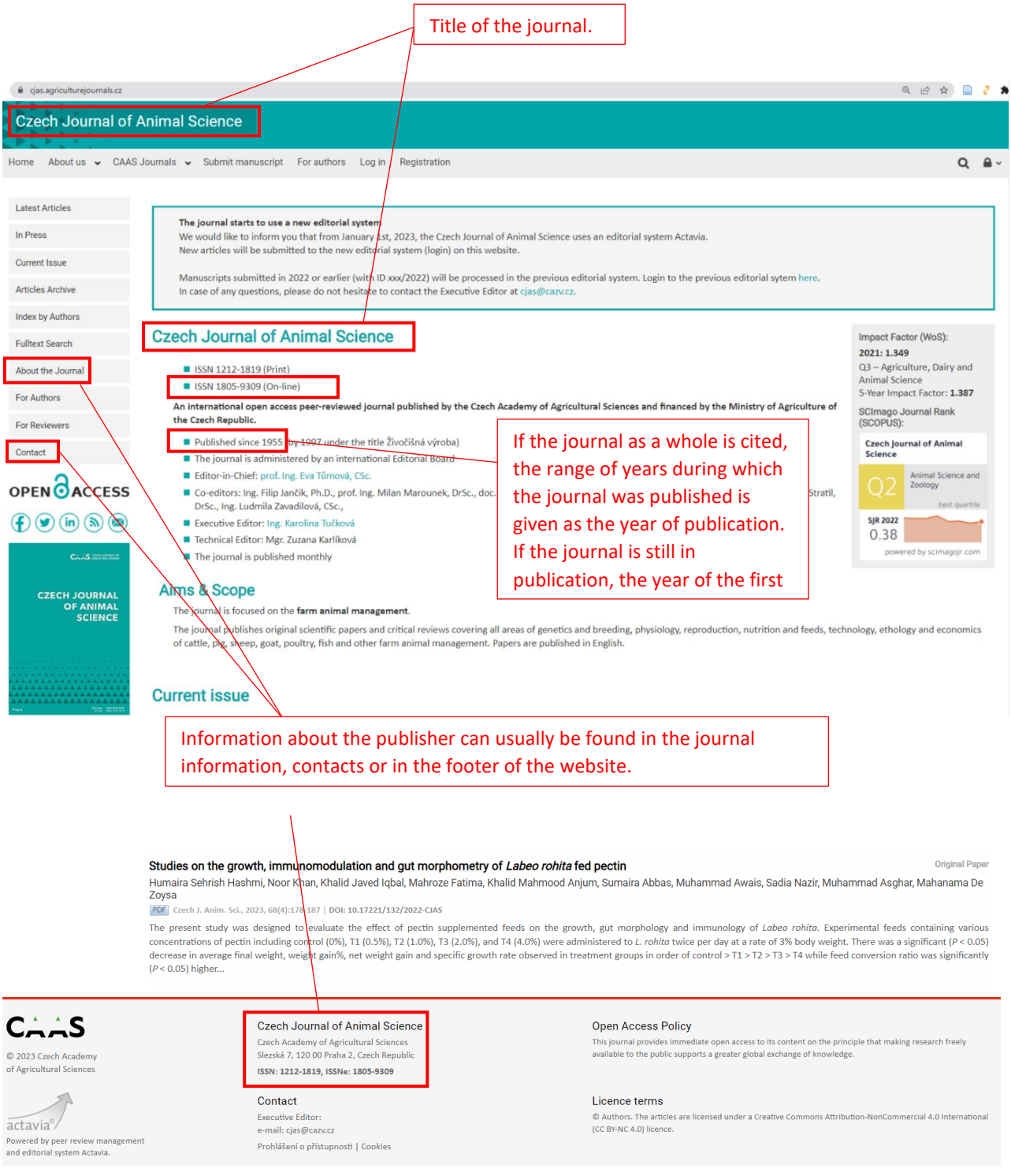
The information found, especially if it is ambiguous, should be verified on the title page or on the reverse of the full text. In this particular case, the information can be found in *Front Matter*. There you can also find other necessary data:



Back to chapter E-book available online

Annex 2: E-journal

Czech Journal of Animal Science. 1955–. Prague: Czech Academy of Agricultural Sciences. ISSN 1805-9309. https://cjas.agriculturejournals.cz/

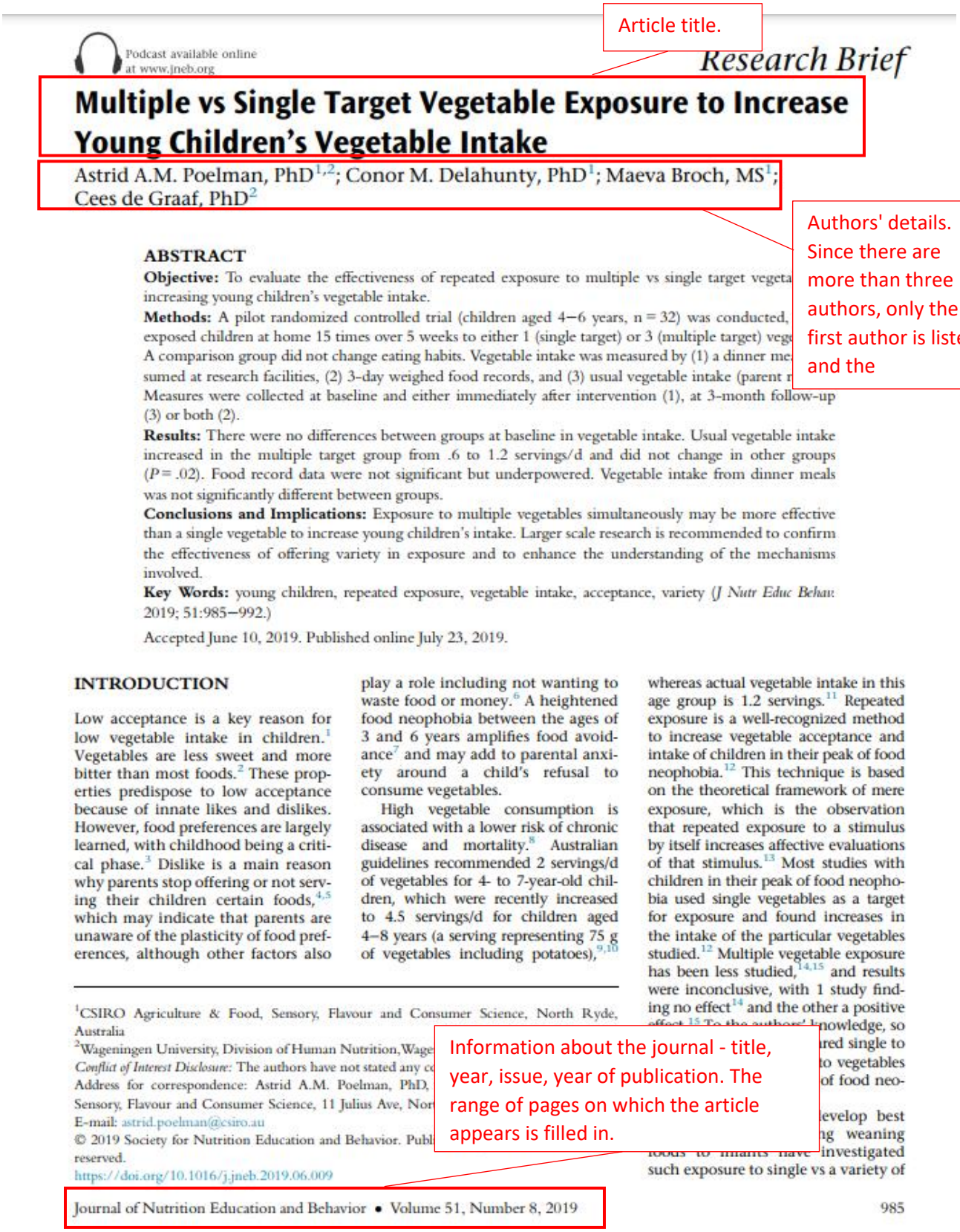


Back to chapter E-journal.

Annex 3: E-journal article

POELMAN, Astrid A. M. et al. 2019. Multiple vs Single Target Vegetable Exposure to Increase Young Children's Vegetable Intake. *Journal of Nutrition Education and Behavior*. 51(8), 985–992. ISSN 1878-2620. https://doi.org/10.1016/j.jneb.2019.06.009

The bibliographic reference will be created using the information given in the fulltext:



Podcast available online at www.jneb.org

Research Brief

Multiple vs Single Target Vegetable Exposure to Increase Young Children's Vegetable Intake

Astrid A.M. Poelman, PhD[1,2]; Conor M. Delahunty, PhD[1]; Maeva Broch, MS[1]; Cees de Graaf, PhD[2]

ABSTRACT

Objective: To evaluate the effectiveness of repeated exposure to multiple vs single target vegeta increasing young children's vegetable intake.

Methods: A pilot randomized controlled trial (children aged 4–6 years, n = 32) was conducted, exposed children at home 15 times over 5 weeks to either 1 (single target) or 3 (multiple target) veg A comparison group did not change eating habits. Vegetable intake was measured by (1) a dinner me sumed at research facilities, (2) 3-day weighed food records, and (3) usual vegetable intake (parent r Measures were collected at baseline and either immediately after intervention (1), at 3-month follow-up (3) or both (2).

Results: There were no differences between groups at baseline in vegetable intake. Usual vegetable intake increased in the multiple target group from .6 to 1.2 servings/d and did not change in other groups ($P = .02$). Food record data were not significant but underpowered. Vegetable intake from dinner meals was not significantly different between groups.

Conclusions and Implications: Exposure to multiple vegetables simultaneously may be more effective than a single vegetable to increase young children's intake. Larger scale research is recommended to confirm the effectiveness of offering variety in exposure and to enhance the understanding of the mechanisms involved.

Key Words: young children, repeated exposure, vegetable intake, acceptance, variety (*J Nutr Educ Behav* 2019; 51:985–992.)

Accepted June 10, 2019. Published online July 23, 2019.

INTRODUCTION

Low acceptance is a key reason for low vegetable intake in children.[1] Vegetables are less sweet and more bitter than most foods.[2] These properties predispose to low acceptance because of innate likes and dislikes. However, food preferences are largely learned, with childhood being a critical phase.[3] Dislike is a main reason why parents stop offering or not serving their children certain foods,[4,5] which may indicate that parents are unaware of the plasticity of food preferences, although other factors also play a role including not wanting to waste food or money.[6] A heightened food neophobia between the ages of 3 and 6 years amplifies food avoidance[7] and may add to parental anxiety around a child's refusal to consume vegetables.

High vegetable consumption is associated with a lower risk of chronic disease and mortality.[8] Australian guidelines recommended 2 servings/d of vegetables for 4- to 7-year-old children, which were recently increased to 4.5 servings/d for children aged 4–8 years (a serving representing 75 g of vegetables including potatoes),[9,10] whereas actual vegetable intake in this age group is 1.2 servings.[11] Repeated exposure is a well-recognized method to increase vegetable acceptance and intake of children in their peak of food neophobia.[12] This technique is based on the theoretical framework of mere exposure, which is the observation that repeated exposure to a stimulus by itself increases affective evaluations of that stimulus.[13] Most studies with children in their peak of food neophobia used single vegetables as a target for exposure and found increases in the intake of the particular vegetables studied.[12] Multiple vegetable exposure has been less studied,[14,15] and results were inconclusive, with 1 study finding no effect[14] and the other a positive effect.[15] To the authors' knowledge, so ared single to to vegetables of food neo- levelop best ng weaning investigated such exposure to single vs a variety of

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[2]Wageningen University, Division of Human Nutrition, Wage
Conflict of Interest Disclosure: The authors have not stated any c
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E-mail: astrid.poelman@csiro.au
© 2019 Society for Nutrition Education and Behavior. Publ reserved.
https://doi.org/10.1016/j.jneb.2019.06.009

Article title.

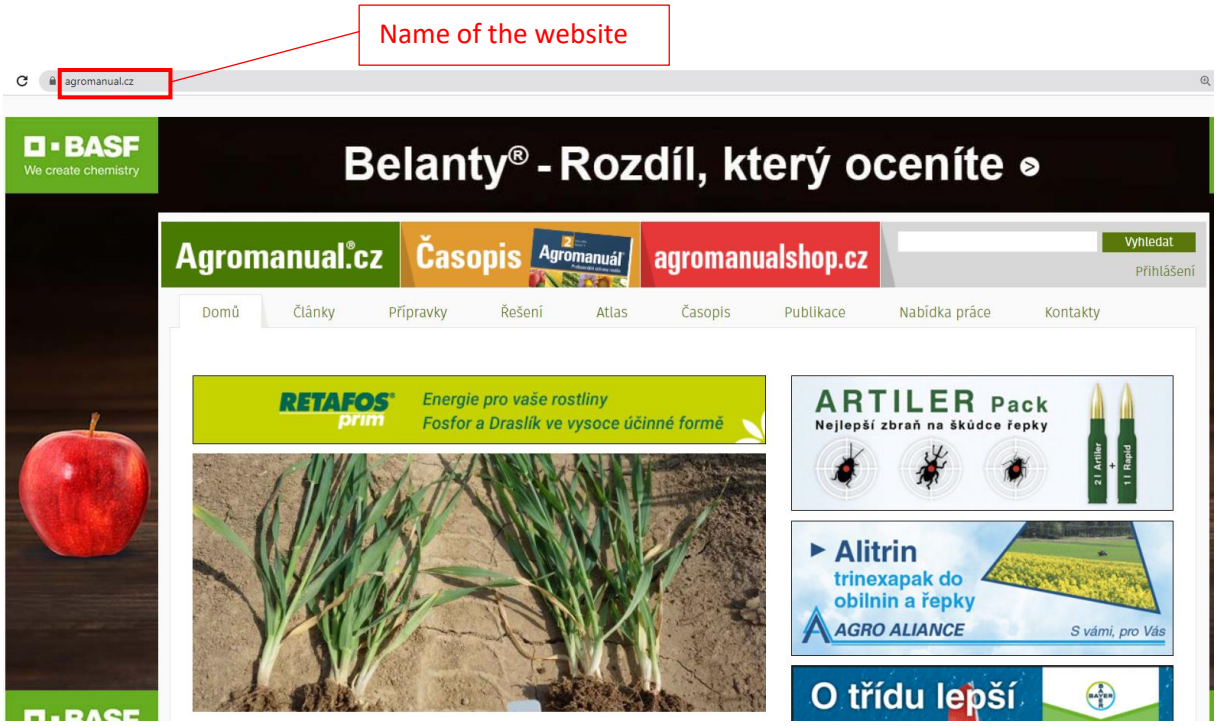
Authors' details. Since there are more than three authors, only the first author is listed and the

Information about the journal - title, year, issue, year of publication. The range of pages on which the article appears is filled in.

Back to the chapter E-journal article.

Annex 4: Website

Agromanual.cz. [2023]. České Budějovice: Kurent. [cit. 2023-05-02]. https://www.agromanual.cz



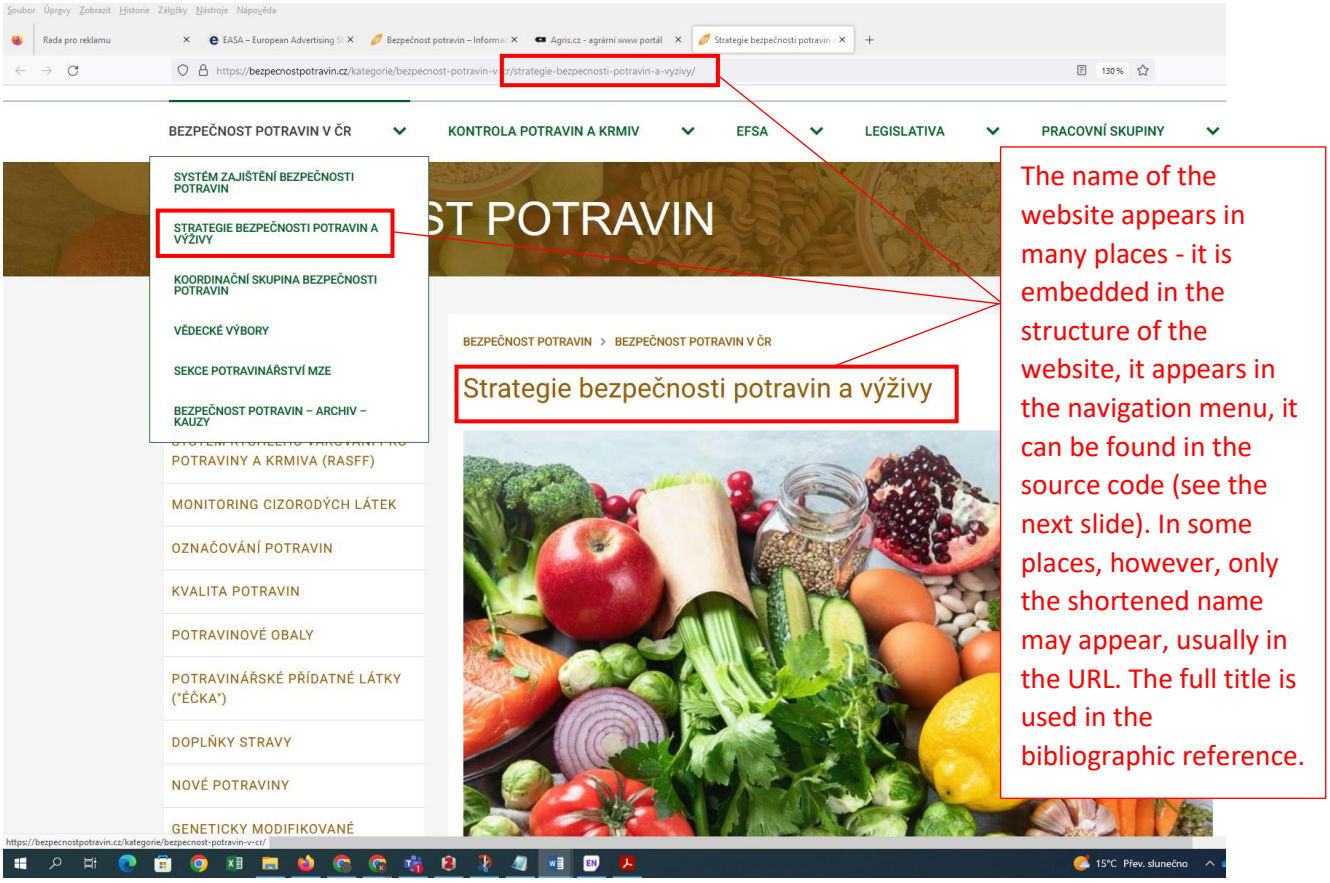
For more information, please see the footer of the website:

The only year listed on the website is the year of the copyright, but the *Library recommends* citation style doesn't use copyright. Therefore, the year in square brackets is the year in which the site was visited.

Odpovědné hospodaření s vodou. 2022. Praha: Ministerstvo životního prostředí. [cit. 2023-05-02]. https://www.mzp.cz/cz/odpovedne_hospodareni_voda

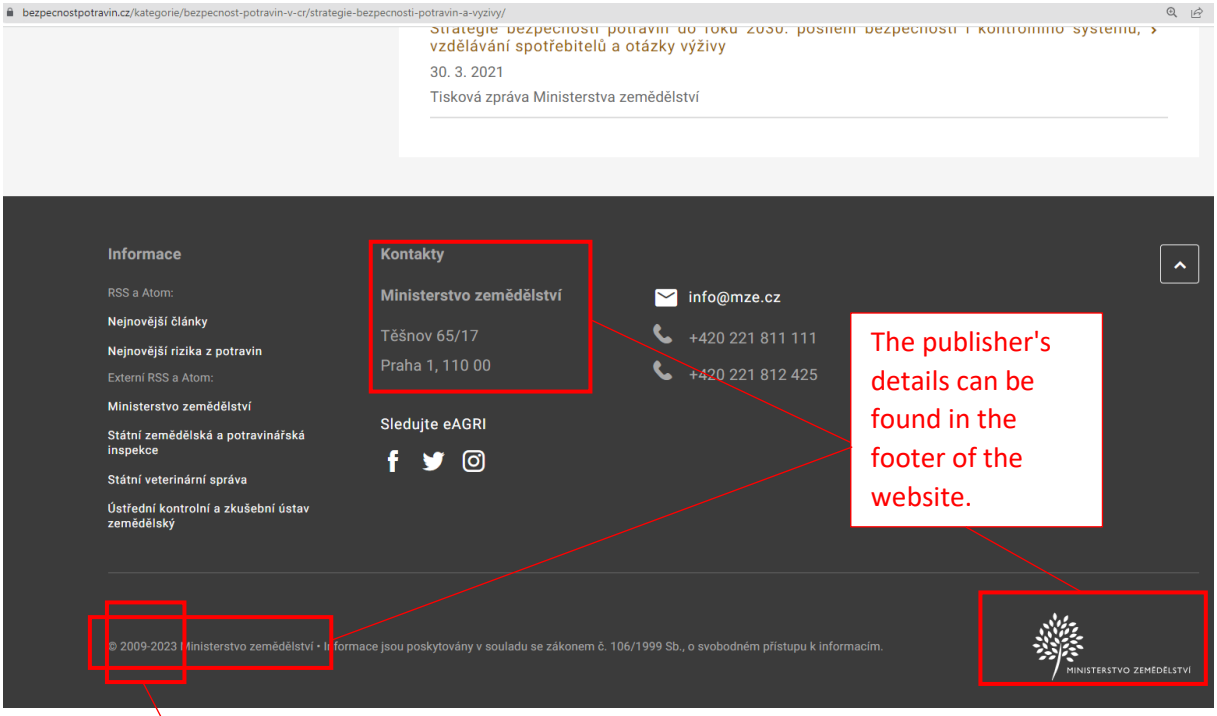
Again, further details can be found in the

Strategie bezpečnosti potravin a výživy. [2023]. Praha: Ministerstvo zemědělství. [cit. 2023-05-02]. https://bezpecnostpotravin.cz/kategorie/bezpecnost-potravin-v-cr/strategie-bezpecnosti-potravin-a-vyzivy/



The name of the website appears in many places - it is embedded in the structure of the website, it appears in the navigation menu, it can be found in the source code (see the next slide). In some places, however, only the shortened name may appear, usually in the URL. The full title is used in the bibliographic reference.

The name of the displayed secondary web page in the source code.



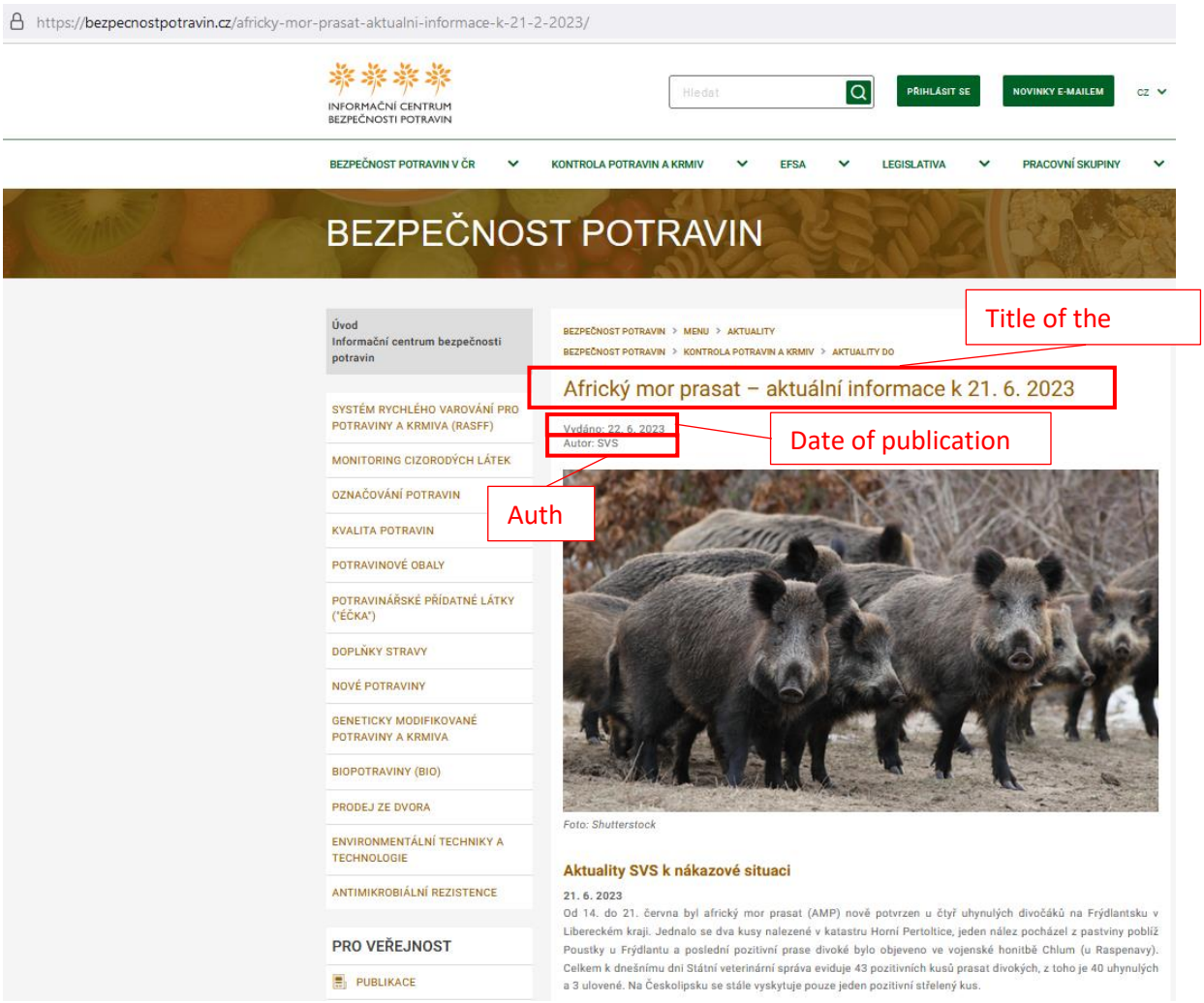
The publisher's details can be found in the footer of the website.

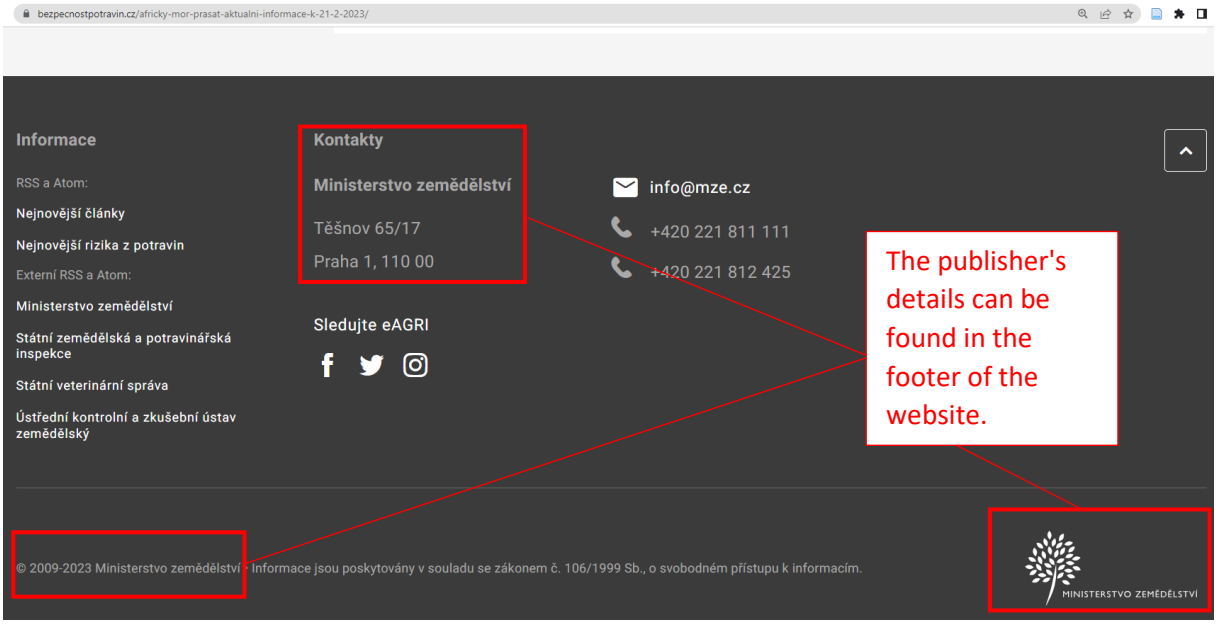
The website lists a range of copyright years, which the citation style *The Library Recommends* does not use as an indication of the year of publication. Therefore, the year the website was visited is given in square brackets.

Back to chapter Website, web page.

Annex 5: Contribution on the website

STÁTNÍ VETERIÁRNÍ SPRÁVA 2023. Africký mor prasat – aktuální informace k 21. 6. 2023. In: *Bezpečnost potravin*. Praha: Ministerstvo zemědělství, 22. 6. 2023. [cit. 2023-06-23]. https://bezpecnostpotravin.cz/africky-mor-prasat-aktualni-informace-k-21-2-2023/





Back to the Contribution on the website.